

Evgenia

Position: Business Analyst

I inspire ordinary people to build extraordinary products.

I enjoy the process of analyzing data to extract insights that support decision-making. I'm experienced in taking part in projects from scratch, and have intimate hands-on experience with many parts of software development (from gathering requirements and coming up with a big picture design to testing them in development environment). I also have 5 years of experience in finance, analytics and consulting which comes surprisingly handy in solving day-to-day business tasks.

During my current employment, I work in a role of Business Analyst as a part of development Team. I'm responsible for business and system requirements, team coordination during the development. I can work according with changing priorities and find an optimal solution.

I'm also experienced in solving integration tasks, reading API docs, testing API via Postman.

Our team use Agile methodology during the development. We usually use Jira for time-tracking. During planning, we prioritize User Stories, and distribute them between development team members. I'm also experienced in the task estimation.

In my free time I watch technical video and study Python course.

Speaking about hobbies, I'm fond of backpacking, hiking. Being on nature makes me feel calm. I also like dancing and listening to the music. I really enjoy communicating with people.

Skills: Draw.io, MS Visio, Balsamiq, Figma, Posman, PostgesSQL, SQL, Rest API, JSON, UML, BPMN, Use Case, Use Story, Confluence, Jira.

Work experience

2022 July – till now

DAYL Group

Business Analyst

Responsibilities:

- Business and system analysis of new feature's development;
- Write business and system requirements;
- Management of the backend team (5 people);
- Task management and requirements management;
- Communicate with business partners, discuss technical questions;
- Business analysis of the integration requirements
- Visualization of flows and processes;
- Fill in the project backlog with the tasks, change management;
- Arrange meetings with developers to evaluate tasks;
- Arrange meetings with stakeholders to discuss requirements;

- Take part in the Software Development Life Cycle.

2021 March – 2022 May

Accenture

System integrator

Business Analyst

Responsibilities

Worked in collaboration with Product Owner for elicitation of business requirements. Arranged meeting with senior management to clarify business requirements, were accurate to details of credit workflow. I also reviewed internal documents involved in the process.

Backlog prioritization. I worked with Product Owner to organize tasks according to business value, evaluated lead time. Also took part in Sprint planning.

Wrote and maintained product and software documentation.

Defined technical sides of the system, made it clear for developers and testers.

Worked on integrational tasks (SOAP, REST protocols).

Took part in the development of glossary.

Determined and fully described all terms were used in the product.

Described database design.

Drew ER-diagrams, described tables and data types in order to store information in a proper way. Convenient database design allows to run queries quickly, it's important for user's satisfaction.

Worked with product, development, QA and regulatory teams, senior management.

Achievements:

- organized clients' monitoring process, made it more transparent;
- defined user's responsibilities clearly;
- automated all parts of clients' monitoring process;
- designed database that corresponded business needs and data structure;

established product and software documentation fully described the product (including requirements, specification, manuals);

- decreased mistakes caused manual processing;
- ensure decision-making based on reliable information.

2020 October – 2021 March

Freelance

Business Analyst

Communication with client for elicitation of business requirements.

Arranged meeting with client to clarify business requirements to educational online platform.

Designed mock-ups in Balsamiq.

Defined important screen elements, transitions between screens.

Formed system requirement for the product.

Described technical sides of the system, made it clear for developers and designer.

Described use cases.

Detailed profile different ways of user's interaction with the educational platform.

Achievements:

- User's scenarios were fully described;
- UI mock-ups have been agreed upon;
- Defined system requirements for the product;
- As a part of a team, developed online platform concerned end user's needs.

2020 March – 2020 September

Data Integration Software

Data analyst

Responsibilities

Took part in Data Governance projects.

Managed the availability, usability, integrity of the data in enterprise systems, based on internal data standards and policies that also control data usage. Analyzed data flow between systems.

Data analysis.

Gathered information from different sources, processing it, exploring the data, and using it to find patterns and other insights.

Resolved integrational tasks (SOAP, REST protocols).

Wrote and maintained product and software documentation.

Defined technical sides of the system, made it clear for developers and testers.

Worked with product, development, QA and regulatory teams, senior management.

Described database design.

Drew ER-diagrams, described tables and data types in order to store information in a proper way. Convenient database design allows to run queries quickly, it's important for user's satisfaction.

UI testing.

Took through user's scenarios to highlight bugs and inconsistency.

Achievements:

- provided exact, reliable, standardized information through the organization;
- decreased inconsistency of using information in different systems;
- Master system was implemented. It concluded information that can be distributed to other internal system;
- Data flows became clear and meaningful;
- Stakeholders got reports from staff in time. It allows to make important for business decisions at an early stage.

2017 January – 2019 July

First BIT

Business Analyst

Responsibilities

Communication with client for elicitation of business requirements.

Arranged meeting with client to clarify business requirements for automatic system in production.

I also read documentation about day-to-day routine in production.

Described business-processes as eEPC models.

Found a solution to depict current business processes in diagrams, and offered improvements.

Transformed business processes in terms of new automatic system.

Wrote and maintained product and software documentation.

Defined technical sides of the system, made it clear for developers and testers.

Worked with product, development, QA and regulatory teams, senior management.

Described database design.

Drew ER-diagrams, described tables and data types in order to store information in a proper way.

Tested new functionality.

Taught users how to use new program functions.

Achievements

- our team developed and implemented automatic systems in production;
- decreased operational costs in production;
- increased customer satisfaction because orders were fulfilled in a proper way;
- formed system and business requirements for a new system;
- acceptable tests were passed;
- product and software documentation were fully prepared (include manuals), users were instructed.

2013 February – 2013 December

Escaro Chemical AS

Economist

Formed production schedule.

Monitored supply of raw materials.

Took part in the inventarisation.

2012 April – 2012 December

Takara

Accountant

Send bills to be paid to customers.

Carried invoices of the goods.

Monitored receivables.

Worked with refunds.

2011 January – 2011 December

Genesis

Accountant

Formed orders, contracts for customers.
Send bills to be paid to customers.
Carried invoices of the goods.
Monitored receivables.
Worked with refunds.

Languages

English – **C1**